

MINUTES
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson

SUBJECT: Planning and Zoning Committee Site Inspections

DATE: August 9, 2024

TIME: 8:00 a.m.

PLACE: Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI in Room C1049

1. **Call to Order** – The meeting was called to order by Supervisor Jaeckel @ 8:01 am
2. **Roll Call (Establish a Quorum)** – All Supervisors were present. Zoning staff present was Sarah Elsner.
3. **Certification of Compliance with Open Meetings Law** – Supervisor Poulson confirmed the meeting is in compliance.
4. **Approval of the Agenda** – Supervisor Poulson made motion to approve agenda, seconded by Supervisor Foelker. Motion passed on voice vote, 5-0.
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)** – None.
6. **Communications** - There were no communications.
7. **Site Inspections for Petitions to be Presented in Public Hearing on August 15, 2024:**

R4551A-24 – Tim & Karen Maloney: Rezone 1.5 acres and combine with Lot 3 CSM 5568 to create a 2.5-acre lot at **N1198 Fremont Road** in the Town of Cold Spring, parcel #004-0515-2123-000.

R4552A-24 – Scott & Joyce Schiefelbein: Rezone from A-1 to A-3 from parcels 006-0716-2212-000 & 006-0716-2213-000 and rezone parcel 006-0716-2221-005 from A-T to A-3 to create a 2.2-acre lot along **Grey Fox Trail** in the Town of Concord.

R4553A-24 – William Guernsey: Rezone approximately 41.648 acres from A-1 to A-2 at **W9453 Rucks Road** in the Town of Oakland, parcel #022-0613-1912-000.

CU2132-24 – William Guernsey: Conditional use to allow for a campground at **W9453 Rucks Road** in the Town of Oakland, parcel #022-0613-1912-000.

R4554A-24 – Eggert Acres LLC: Rezone 4.5-acre lot along **Island Road**, near Setz Ln, in the Town of Waterloo, from parcel # 030-0813-1141-001.

8. **Adjourn** - Motion made by Supervisor Poulson, seconded by Supervisor Nass to adjourn at 11:00 a.m. Motion passed on voice vote, 5-0.

If you have questions regarding the petitions, please contact the Planning & Development Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Planning & Development Department upon request.